

Nursing Program Theory and Classroom Policies

1. Orientations
 - a. Students must be present at all orientations. This includes program orientation and all clinical orientations.

2. Classroom/Grading
 - a. Students are expected to act as **self-directed learners** and assume accountability for their own learning and academic responsibilities.
 - b. Students need to keep themselves continually aware of their academic progress and seek help as needed.
 - c. Post-secondary students may be given the opportunity to make-up work for classroom activities which have been missed due to absence, however it is at the individual instructor's discretion and the instructor is NOT obligated to offer any make-up work. If the student wants the instructor to consider giving him/ her the opportunity to do make-up work, it is solely the student's job to request it within two additional meetings of the class.
 - d. A 10% penalty for each day overdue will be assessed for assignments that are turned in after 3pm on the due date assigned. Any work that is turned in 3 days or more after the due date will be assessed a score of zero (0).
 - e. Students are expected to provide an accurate and timely assessment of their learning by taking exams with their classmates on the announced dates and during scheduled exam times. Make-up exams must be taken within 3 days of the scheduled date and time. The student is to take the exam on the first day back to school. Students will be allowed to make up only **two** exams in this fashion, after which the student will receive "0" on any subsequently missed tests. The instructor reserves the right to administer an alternative exam, including differing formats such as oral or essay, to those students requiring test dates before or after the regularly scheduled administration of the exam.
 - f. Instructors will make every attempt to complete test grade results in a timely manner.
 - g. **The student is to assume if grades are not given out by the instructor, the instructor has not yet completed the grading process.**

GRADING SCALE

The **grading scale** utilized in the **Practical Nursing Program** is different than that used by Pickens Technical College in order to be **consistent with the Colorado Community College System**:

A =	93 - 100
B =	85 - 92
C =	77 - 84
D =	70 - 76

F = Below 70