



AURORA PUBLIC SCHOOLS PICKENS TECHNICAL COLLEGE



WORKER'S COMPENSATION PROCEDURE FOR STUDENTS WHAT TO DO IF YOU ARE INJURED AT YOUR INTERNSHIP

Immediately report work-related injuries / illnesses to your site supervisor **THE FIRST REPORT OF INJURY FORM** must be filled out as soon as possible and forwarded to Risk Management. If you do not have a form, report to Sharon Dacus, RN (303) 344-4910 extension 27704, the health and safety coordinator the next day to complete this form. This is the first step in processing a Worker's Compensation claim. **Failure to report can result in unnecessary delays and penalties.**

Your site supervisor must call Risk Management (303) 365-7816 extension 5 to report the injury. If the injury occurs after business hours, leave a message.

PLEASE NOTE: If you choose to go to your own physician, for your work related injury, Worker's Compensation **WILL NOT** cover the visit.

OUR DESIGNATED WORKER'S COMPENSATION PROVIDERS ARE:

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| <p><u>Workwell Occupational Medicine, LLC</u> 3350 Peoria Street, Suite 190 Aurora.CO 80011 303-365-4646 Hours: Monday-Friday, 8am-5pm Near: Peoria and Smith Road</p> | <p><u>HealthOne Occupational Medicine and Rehabilitation</u> 1444 South Potomac Street, Suite 200 Aurora, CO 80012 303-214-0000 Hours: Monday-Friday, 7am-5pm Near: S Potomac St. & Mississippi Ave.</p> |
| <p><u>SCL Physicians-Stapleton</u> 2803 Roslyn Street Denver, CO 80238 303-403-6300 Hours: Monday-Friday, 7am-5pm Near: Roslyn St & E. 28th Ave.</p> | <p><u>Concentra-Aurora North</u> 15235 E 38th Avenue Aurora, CO 80011 303-340-3053 Monday-Friday, 8am-8pm Saturday 8am-4pm Near: E. 38th Ave & Chambers Road</p> |

Injuries, including exposure to blood or bodily fluids, such as a needle stick, can be treated at these facilities. **After normal business hours**, fractures, needle sticks and other severe injuries should go directly to the nearest **EMERGENCY ROOM**.

****LIFE THREATENING EMERGENCIES:** In this event, the work facility should follow their own protocol and contact Pickens Technical College and Aurora Public Schools Risk Management immediately.

**** IMPORTANT:** Exposure to blood or bodily fluids requires care **WITHIN TWO HOURS OF THE EXPOSURE**. Some special protocols **cannot** be implemented more than **two hours after the exposure**. After you have been seen by one of our designated medical providers, you must provide your Instructor with **a copy** of the **Physicians Report of Workers' Compensation Injury**, which you must bring from the physician. Follow-up reports must also be submitted to your Instructor.

